

**CATOOSA COUNTY LIBRARY
BOARD OF TRUSTEES
Board Meeting
January 15, 2025 – 3:30 p.m.**

AGENDA

- I. Call to Order: Shirley Smith, Board Chair
- II. Approval of Agenda:
- III. Approval of Minutes:
 - a. Regular Meeting on October 16, 2024
- IV. Approval of Director's Report:
- V. Information Items:
 - a. Budget Report
 - i. Library staff and the Director received a Christmas Bonus from the Catoosa County Board of Commissioners in December. The Director received \$300.
 - b. Statistics Report
 - c. FY24 Agreed-Upon Procedures (AUP)
- VI. Discussion Items:
 - a. Review Library Constitution
 - b. Review Library Bylaws
 - c. Review updates to the Catoosa County Public Library Policy Manual
- VII. Action Items:
 - a. Approve updated Library Constitution
 - b. Approve updated Library Bylaws
 - c. Approve updates to the Catoosa County Public Library Policy Manual
 - d. Approval of Director registration and travel fees for Financial Training in Athens, GA March 24-27, 2025
 - e. Approval of Library Assistant (YA programming) registration and travel fees for Share-a-Rama in McDonough, GA February 27-28, 2025
 - f. Approval of Saturday Closures around Catoosa County's approved 2025 Holiday Schedule
 - i. Saturday, April 19
 - ii. Saturday, July 5
 - iii. Saturday, November 29
 - g. Approval to change the date for Library Closure for staff in-service day from Friday, February 28, 2025, to Monday, February 17, 2025.
- VIII. Public Comments:
- IX. Trustee Comments:
- X. Next Meeting Date: TBD
- XI. Adjourn